

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF LOS ANGELES**

**SECURITY CLEARANCE**

PRINT NAME: (Last)	(First)	(M.I.)	
Other Names Used: (Last)	(First)	(M.I.)	
Address:	City:	State:	Zip:
Driver's License No.:	Expiration:	DOB:	
CA I.D. No.:	Expiration:	SSN:	

Proper conduct by Court employees inspires public confidence and trust in the Court and conveys the values of impartiality, equality, and fairness that brings integrity to the Court's work. Court employees are expected to demonstrate, through both words and actions, the highest level of personal integrity and honesty in all professional and personal dealings. Employees are also to refrain from any perceived or actual impropriety including violating the law.

The Court conducts criminal background checks on candidates to whom it makes offers of employment. Existence of a criminal record is not an automatic bar to employment. In evaluating an applicant's suitability for Court employment, the Court will consider such factors as the nature and recency of the offense(s), the number of offenses and any mitigating circumstances.

Full and complete responses to the questions below are required and will be carefully evaluated and verified. Employees' fingerprints are sent to State and Federal agencies for a check of criminal record history. **Any false statement or omission of a material fact will cause forfeiture of all rights to employment.**

**ARREST AND CONVICTION INFORMATION**  
**Pursuant to California Labor Code section 432.7, the Court, as a criminal justice agency, may inquire about arrests including those that did not result in convictions.**

1. Have you ever been convicted of an offense(s) in any criminal or military court or has a juvenile court petition(s) ever been filed against you and found true? Please mark the appropriate box below and, if "Yes", please explain in the chart below. Note: Exclude any offense(s) which resulted in the successful completion of a deferred entry of judgment program(s) (pre-trial diversion) or any offense(s) where court record has been sealed.

YES

NO

2. Are you currently being charged, or have you ever been charged, for any violation(s) of law other than minor traffic violations – examples of a minor traffic violation include driving without a license or with a suspended license, speeding, failing to signal, etc.? Please note that “driving under the influence” and “reckless driving” are not minor violations. Please mark the appropriate box below and, if “Yes”, please explain in the chart below.

YES                       NO

3. Have you ever been arrested or detained by any law enforcement agency or military authority including any arrests while a juvenile? Please mark the appropriate box below and, if “Yes”, please explain in the chart below. Note: Exclude any arrests which resulted in the successful completion of a deferred entry of judgment program(s) (pre-trial diversion) or any arrests where the records have been sealed.

YES                       NO

If the response to Question 1,2 and/or 3 is “Yes”, provide the information requested below (attach additional sheets if necessary using the same format).

Date	Offense & Location (City/State)	Disposition

4. As an adult, has a warrant(s) ever been issued for your arrest? Please mark the appropriate box below and, if “Yes”, please explain in the chart below. Include date(s), reason(s), and disposition of warrant(s). Note: Exclude warrants which resulted in the successful completion of a deferred entry of judgment program(s) (pre-trial diversion).

YES                       NO

Date	Reason	Disposition

**Separation from Employment under Unfavorable Circumstances**

5. While on probation or on a similar type of on-the-job trial period, were you ever terminated, discharged, released, or did you resign? Mark the appropriate box below.

YES                       NO

6. Have you ever been terminated from any employment, or did you resign while you were under investigation, or after being informed discipline would be taken, or under any other unfavorable circumstances? Mark the appropriate box below.

YES                       NO

**If the response to Question 5 and/or 6 is "Yes", provide the requested information below (attach additional sheets if necessary using the same format).**

Date	Employer	Reason for Discharge/Resignation and/or Failure of Probation

**I certify that the above information is true and correct and that I have not misrepresented my qualifications and/or background. I understand and agree that any false statement or omission of a material fact will cause forfeiture of all rights to employment or participation as a contractor or volunteer with the Superior Court of California, County of Los Angeles.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR HUMAN RESOURCES USE ONLY	Comments: _____ _____
	Received by: _____ Date: _____